Texas Education Agency
Standard Application System (SAS)

2014-2016 Technology Lending Program Grant

Program authority:	General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; TEC, Chapter 31, Section 31.021(f) and Chapter 32	**FOR TEA USE ONLY** Write NOGA ID here:
Grant period:	October 1, 2014, to August 31, 2016	
Application deadline:	5:00 p.m. Central Time, May 13, 2014	Place date stamp here.
Submittal information:	**Four** complete copies of the application, three with original signature (blue ink preferred), must be received no later than the aforementioned time and date at this address: Document Control Center, Division of Grants Administration Texas Education Agency 1701 North Congress Ave Austin TX 78701-1494	
Contact information:	Kathy Ferguson: techlending@tea.state.tx.us; (512) 463-9400	

Schedule #1—General Information

Part 1: Applicant Information

Organization name	County-District #	Campus name/#	Amendment #
Richard Milburn Academy (Amarillo)	188801	Amarillo	

Vendor ID #	ESC Region #	US Congressional District #	DUNS #
	16	21	

Mailing address	City	State	ZIP Code
814 San Jacinto Blvd.	Austin	TX	78701

Primary Contact

First name	M.I.	Last name	Title
Carl		Tanton	Director of Inst. Tech. & Grants
Telephone #	Email address		FAX #
210-859-1993	ctanton@rma-tx.org		515-320-4515

Secondary Contact

First name	M.I.	Last name	Title
Telephone #	Email address		FAX #

Part 2: Certification and Incorporation

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. **It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.**

Authorized Official:

First name	M.I.	Last name	Title
Carl		Tanton	Director of Inst. Tech. & Grants
Telephone #	Email address		FAX #
210-859-1993	ctanton@rma-tx.org		515-320-4515

Signature (blue ink preferred)

Date signed

05/12/2014

Only the legally responsible party may sign this application.

701-14-107-145

(ORIGINAL)

Schedule #1—General Information (cont.)	
County-district number or vendor ID: 188801	Amendment # (for amendments only):

Part 3: Schedules Required for New or Amended Applications

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application.

For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	Amended
1	General Information	☒	☒
2	Required Attachments and Provisions and Assurances	☒	N/A
4	Request for Amendment	N/A	☒
5	Program Executive Summary	☒	☐
6	Program Budget Summary	☒	☐
8	Professional and Contracted Services (6200)	☒	☐
9	Supplies and Materials (6300)	☒	☐
10	Other Operating Costs (6400)	☒	☐
11	Capital Outlay (6600/15XX)	☒	☐
12	Demographics and Participants to Be Served with Grant Funds	☒	☐
13	Needs Assessment	☒	☐
14	Management Plan	☒	☐
15	Project Evaluation	☒	☐
16	Responses to Statutory Requirements	☒	☐
17	Responses to TEA Requirements	☒	☐

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Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 188801	Amendment # (for amendments only):

Part 1: Required Attachments

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
No fiscal-related attachments are required for this grant.		

#	Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
No program-related attachments are required for this grant.		

Part 2: Acceptance and Compliance

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.
Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.

☒	Acceptance and Compliance
☒	I certify my acceptance of and compliance with the General and Fiscal Guidelines.
☒	I certify my acceptance of and compliance with the program guidelines for this grant.
☒	I certify my acceptance of and compliance with all General Provisions and Assurances requirements.
☒	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all Debarment and Suspension Certification requirements.

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Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 188801	Amendment # (for amendments only):

Part 3: Program-Specific Provisions and Assurances

☒	I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.
4.	The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home.
5.	The applicant understands that equipment purchased with Technology Lending Program Grant funds is the property of the district or charter school.
6.	The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).
7.	The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.
8.	The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.
9.	The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.
10.	The applicant assures that it has an approved 2013-2014 district technology plan on file with TEA. The applicant understands that if an approved 2013-2014 district technology plan is not on file with TEA at the time the applications is submitted to TEA on the application due date, the application is not eligible to be funded.
11.	The applicants assures that it is at Developing or higher Level of Progress in Teaching and Learning and in Educator Preparation in their Texas Campus School Technology and Readiness (STaR Chart) report for the 2012-2013 school year.
11.	The applicant assures that technology lending and use of electronic instructional materials are incorporated into school district or open-enrollment charter school's technology plan.
12.	The applicant assures that appropriate professional development has already been provided for teachers in the use of digital content or that appropriate professional development will be provided within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation.
13.	The applicant assures that a minimum of 50% of the funds awarded will be spent within the first four months of the grant period (i.e., October 1, 2014-Feburary 1, 2015), and that 100% of the funds will be expended no later than the end of the 1st year of the grant period (i.e. August 31, 2015) to ensure full program implementation through August 31, 2016.
14.	The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data.

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Schedule #4—Request for Amendment

County-district number or vendor ID: 188801	Amendment # (for amendments only):

Part 1: Submitting an Amendment

This schedule is used to amend a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). **Do not submit this schedule with the original grant application.** Refer to the instructions to this schedule for information on what schedules must be submitted with an amendment.

An amendment may be submitted by mail *or* by fax. Do not submit the same amendment by both methods. Amendments submitted via email will not be accepted.

If the amendment is mailed, submit three copies of each schedule pertinent to the amendment to the following address: Document Control Center, Division of Grants Administration, Texas Education Agency, 1701 N. Congress Ave., Austin TX 78701-1494.

If the amendment is faxed, submit one copy of each schedule pertinent to the amendment to either of the following fax numbers: (512) 463-9811 or (512) 463-7915.

The last day to submit an amendment to TEA is listed on the TEA Grant Opportunities page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

Part 2: When an Amendment Is Required

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the "When to Amend" guidance posted in the Amendments section of the Division of Grants Administration Grant Management Resources page to determine when an amendment is required for this grant. Use that guidance to complete Part 3 and Part 4 of this schedule.

Part 3: Revised Budget

#	Schedule #	Class/ Object Code	A Grand Total from Previously Approved Budget	B Amount Deleted	C Amount Added	D New Grand Total
2.	Schedule #8: Contracted Services	6200	$	$	$	$
3.	Schedule #9: Supplies and Materials	6300	$	$	$	$
4.	Schedule #10: Other Operating Costs	6400	$	$	$	$
5.	Schedule #11: Capital Outlay	6600/ 15XX	$	$	$	$
6.	Total direct costs:		$	$	$	$
7.	Indirect cost (%):		$	$	$	$
8.	Total costs:		$	$	$	$

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Schedule #4—Request for Amendment (cont.)

County-district number or vendor ID: 188801	Amendment # (for amendments only):

Part 4: Amendment Justification

Line #	# of Schedule Being Amended	Description of Change	Reason for Change
1.			
2.			
3.			
4.			
5.			
6.			
7.			

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Schedule #5—Program Executive Summary	
County-district number or vendor ID: 188801	Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

Richard Milburn Academy - Amarillo (RMA) is a free public charter high school designed to help students who have experienced difficulty in a traditional school setting. Our vast experience has helped students complete their high school education and graduate prepared for post-secondary education or work. We are proud to serve the educational needs of students who might otherwise struggle in school or are at risk of dropping out. We believe that each student is capable of academic success, and we adapt our program to fit each student's unique learning and personal needs. Our non-traditional program and student-centered approach to education make RMA a good fit for students who have experienced difficulty in school and are looking to make a positive change in their lives.

The District will acquire 30 Dell Latitude 3340 netbook computers and 30 Dell Venue 11 Pro tablets with secure charging carts for use with existing digital learning tools and additional electronic instructional materials and eBooks to be acquired through the Instructional Materials Allotment ("IMA"). The existing tools include: eBooks, Microsoft Office, Plato, Study Island, EBSCO online database and Encyclopedia Britannica. The devices will be lent to students for use beyond the school day at home and in key public areas of the campus facility provided with wireless Internet access. The focus will be on mathematics and English, language arts, reading, and writing ("ELARW").

The Amarillo campus will be targeted because 56.7% of its enrollment is economically disadvantaged and the campus has a 72.8% mobility rate with 2.7% being pregnant teens and another 4.6% of pregnant teens having withdrawn or dropped out during the course of this school year. This population in particular will be targeted by our technology lending efforts to assist these students as they go homebound to stay in school and continue their education. Providing electronic devices and Internet access to these students outside of the school will serve as a normalizing experience that will aid in the students' transition from the classroom to home and back again. Also, experience with electronic devices and digital learning tools will help students to be successful both in school and in future careers.

The District will work with the Priority and Focus Schools Grant to provide our students with unique logons and campus wide internet access. For the District, this program will provide more opportunities for activities and educational enrichment both inside and outside of the classroom. As part of our charter our students attend school four hours a day, by providing internet access at home and in public areas of the campus the students can remain on campus and work with the Learning Management System (Plato), effectively extending the school day.

Our primary State assessment grades 9-12 will be targeted at this campus as the devices will be used with digital learning tools aligned with STAAR/EOC objectives. These students also represent the entirety of the District's enrollment. Mathematics and ELARW will be prioritized based on assessment data from previous years. Access to the technology will be aligned with campus Positive Behavior Interventions and Supports ("PBIS") systems. Through PBIS, students' progress in "levels" as they exhibit good behavior both in and out of school this will help to determine a student's eligibility for the technology lending program. Technology has already proven successful as an incentive to drive positive behavior and academic performance through the PBIS systems.

The proposed program will support several key objectives enumerated in the District technology plan. First, the District's guiding technology vision is to cultivate 21st century learners who take responsibility for and ownership of their learning. This grant will allow the District to reach beyond the classroom and work with each partner facility to expand students' educational opportunities. Students will be encouraged to take the initiative in using the new tools for educational enrichment. Second, the technology plan calls for the effective and innovative integration of technology for (1) differentiated instruction, (2) state assessment preparation, and (3) credit recovery and acceleration. Third, the additional devices at the Amarillo campus will support the District objective of one computer to one student. Currently, the campus is at a 1:3 ratio and this grant will provide a 1:2 ratio. Lastly, this program supports the objective to use eReaders and digital libraries at each campus.

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Schedule #5—Program Executive Summary (cont.)	
County-district number or vendor ID: 188801	Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

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Schedule #6—Program Budget Summary

County-district number or vendor ID: 188801	Amendment # (for amendments only):

Program authority: General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; Texas Education Code, Chapter 31, Section 31.021(f) and Chapter 32

Grant period: October 1, 2014, to August 31, 2016	Fund code: 410

Budget Summary

Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost	
Schedule #8	Professional and Contracted Services (6200)	6200	$21,600	$	$21,600	
Schedule #9	Supplies and Materials (6300)	6300	$14,500	$	$14,500	
Schedule #10	Other Operating Costs (6400)	6400	$2,000	$	$2,000	
Schedule #11	Capital Outlay (6600/15XX)	6600/ 15XX	$68,000	$	$68,000	
Total direct costs:			$	$	$106,100	
Percentage% indirect costs (see note):			N/A	$	$	
Grand total of budgeted costs (add all entries in each column):			$	$	**$106,100**	

Administrative Cost Calculation

Enter the total grant amount requested:	$106,100
Percentage limit on administrative costs established for the program (15%):	× .15
Multiply and round down to the nearest whole dollar. Enter the result. This is the maximum amount allowable for administrative costs, including indirect costs:	$15,915

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

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2014-2016 Technology Lending Program Grant

Schedule #8—Professional and Contracted Services (6200)

County-district number or vendor ID: 188801	Amendment # (for amendments only):

NOTE: Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.

	Expense Item Description	Grant Amount Budgeted
6269	Rental or lease of buildings, space in buildings, or land Specify purpose:	$
6299	Contracted publication and printing costs (specific approval required only for nonprofits) Specify purpose:	$
62XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply: ☐ Salaries/benefits ☐ Other: ☐ Networking (LAN) ☐ Other: ☐ Computer/office equipment lease ☐ Other: ☐ Building use ☐ Other: ☐ Copier/duplication services ☐ Other: ☐ Telephone ☐ Other: ☐ Administrative ☐ Other:	$
a.	Subtotal of professional and contracted services (6200) costs requiring specific approval:	$

Professional Services, Contracted Services, or Subgrants Less Than $10,000

#	Description of Service and Purpose	Check If Subgrant	Grant Amount Budgeted
1	CIPA web filtering agent	☐	$600
2	Off campus internet access for 5 students at $1,500.00 per unit	☐	$7,500
3	Contracted installation costs	☐	$3,000
4		☐	$
5		☐	$
6		☐	$
7		☐	$
8		☐	$
9		☐	$
10		☐	$
b.	Subtotal of professional services, contracted services, or subgrants less than $10,000:		$11,100

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to $10,000

Specify topic/purpose/service:	☐ Yes, this is a subgrant

Describe topic/purpose/service: 3-year warranty on all netbooks/tablets at $175 per unit

	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
1	Contractor's payroll costs	# of positions:	$
	Contractor's subgrants, subcontracts, subcontracted services		$
	Contractor's supplies and materials		$
	Contractor's other operating costs		$10,500
	Contractor's capital outlay (allowable for subgrants only)		$
		Total budget:	$10,500

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Schedule #8—Professional and Contracted Services (6200)

County-District Number or Vendor ID: 188801	Amendment number (for amendments only):

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to $10,000 (cont.)

	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
2	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services		$	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
		Total budget:	$	

	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
3	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services		$	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
		Total budget:	$	

	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
4	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services		$	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
		Total budget:	$	

	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
5	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services		$	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
		Total budget:	$	

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Schedule #8—Professional and Contracted Services (6200)		
County-District Number or Vendor ID: 188801	Amendment number (for amendments only):	
Professional Services, Contracted Services, or Subgrants Greater Than or Equal to $10,000 (cont.)		

	Specify topic/purpose/service:	☐ Yes, this is a subgrant	
6	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided	**Grant Amount Budgeted**	
	Contractor's payroll costs / # of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services	$	
	Contractor's supplies and materials	$	
	Contractor's other operating costs	$	
	Contractor's capital outlay (allowable for subgrants only)	$	
	Total budget:	$	

	Specify topic/purpose/service:	☐ Yes, this is a subgrant	
7	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided	**Grant Amount Budgeted**	
	Contractor's payroll costs / # of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services	$	
	Contractor's supplies and materials	$	
	Contractor's other operating costs	$	
	Contractor's capital outlay (allowable for subgrants only)	$	
	Total budget:	$	

	Specify topic/purpose/service:	☐ Yes, this is a subgrant	
8	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided	**Grant Amount Budgeted**	
	Contractor's payroll costs / # of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services	$	
	Contractor's supplies and materials	$	
	Contractor's other operating costs	$	
	Contractor's capital outlay (allowable for subgrants only)	$	
	Total budget:	$	

c.	Subtotal of professional services, contracted services, and subgrants greater than or equal to $10,000:	$10,500	
a.	**Subtotal of professional services, contracted services, and subgrant costs requiring specific approval:**	$	
b.	**Subtotal of professional services, contracted services, or subgrants less than $10,000:**	$11,100	
c.	**Subtotal of professional services, contracted services, and subgrants greater than or equal to $10,000:**	$10,500	
d.	**Remaining 6200—Professional services, contracted services, or subgrants that do not require specific approval:**	$	
	(Sum of lines a, b, c, and d) Grand total	$26,500	

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

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Schedule #9—Supplies and Materials (6300)

County-District Number or Vendor ID: 188801	Amendment number (for amendments only):

Expense Item Description

63XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply:			Grant Amount Budgeted	
	☐ Print shop fees		☐ Technology-related supplies	$	
	☐ Postage		☐ Other:		
	☐ Copy paper		☐ Other:		

Technology Hardware—Not Capitalized

6399	#	Type	Purpose	Quantity	Unit Cost	Grant Amount Budgeted	
	1	Access Point	Provide Internet Access	1	$12,000		
	2	Cabling	Provide Internet Access	1	2,500		
	3				$	$14,500	
	4				$		
	5				$		

6399	Technology software—Not capitalized	$	
6399	Supplies and materials associated with advisory council or committee	$	
	Subtotal supplies and materials requiring specific approval:	$	
	Remaining 6300—Supplies and materials that do not require specific approval:	$	
	Grand total:	$14,500	

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

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Schedule #10—Other Operating Costs (6400)

County-District Number or Vendor ID: 188801		Amendment number (for amendments only):		

	Expense Item Description			Grant Amount Budgeted	
64XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be used by ESC when ESC is the applicant. Check all that apply:			$	
	☐ ESC-owned vehicle usage	☐ Other:			
	☐ Insurance	☐ Other:			
6411	Out-of-state travel for employees (includes registration fees)			$	
	Specify purpose:				
6412	Travel for students (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations.			$	
	Specify purpose:				
6413	Stipends for non-employees (specific approval required only for nonprofit organizations)			$	
	Specify purpose:				
6419	Travel for non-employees (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations			$	
	Specify purpose:				
6411/ 6419	Travel costs for executive directors (6411); superintendents (6411); or board members (6419): Includes registration fees			$	
	Specify purpose:				
6429	Actual losses that could have been covered by permissible insurance			$	
6490	Indemnification compensation for loss or damage			$	
6490	Advisory council/committee travel or other expenses			$	
6499	Membership dues in civic or community organizations (not allowable for university applicants)			$	
	Specify name and purpose of organization:				
6499	Publication and printing costs—if reimbursed (specific approval required only for nonprofit organizations)			$	
	Specify purpose:				
	Subtotal other operating costs requiring specific approval:			$	
	Remaining 6400—Other operating costs that do not require specific approval:			$2,000	
			Grand total:	$2,000	

In-state travel for employees does not require specific approval. Field trips consistent with grant program guidelines do not require specific approval. See TEA Guidelines Related to Specific Costs for more information about field trips. For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

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#	Description/Purpose	Quantity	Unit Cost	Grant Amount Budgeted	
	**Schedule #11—Capital Outlay (6600/15XX)**				
	County-District Number or Vendor ID: 188801		Amendment number (for amendments only):		
**15XX is only for use by charter schools sponsored by a nonprofit organization.**				
6669/15XX—Library Books and Media (capitalized and controlled by library)					
1		N/A	N/A	$	
66XX/15XX—Technology hardware, capitalized					
2	30 Dell Latitude 3340 netbook computers and 30 Dell Venue 11 Pro tablets with secure charging carts		$	$68,000	
3			$	$	
4			$	$	
5			$	$	
6			$	$	
7			$	$	
8			$	$	
9			$	$	
10			$	$	
11			$	$	
66XX/15XX—Technology software, capitalized					
12			$	$	
13			$	$	
14			$	$	
15			$	$	
16			$	$	
17			$	$	
18			$	$	
66XX/15XX—Equipment, furniture, or vehicles					
19			$	$	
20			$	$	
21			$	$	
22			$	$	
23			$	$	
24			$	$	
25			$	$	
26			$	$	
27			$	$	
28			$	$	
66XX/15XX—Capital expenditures for improvements to land, buildings, or equipment that materially increase their value or useful life					
29				$	
			Grand total:	$68,000	

For a list of unallowable costs, as well as guidance related to capital outlay, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

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Schedule #12—Demographics and Participants to Be Served with Grant Funds

County-district number or vendor ID: 188801	Amendment # (for amendments only):

Part 1: Student Demographics. Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comments section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program.

Total enrollment:			221	
Category	**Number**	**Percentage**	**Category**	**Percentage**
African American	11	N/A	Attendance rate	86.43%
Hispanic	85	N/A	Annual dropout rate (Gr 9-12)	11.0%
White	118	N/A	TAKS met 2011 standard, all tests (sum of all grades tested; standard accountability indicator)	N/A
Asian	0	N/A	TAKS commended 2011 performance, all tests (sum of all grades tested)	N/A
Economically disadvantaged	145	%	Students taking the ACT and/or SAT	N/A
Limited English proficient (LEP)	0	0%	Average SAT score (number value, not a percentage)	N/A
Disciplinary placements	DNA	DNA%	Average ACT score (number value, not a percentage)	N/A

Comments

Part 2: Students to Be Served with Grant Funds. Enter the number of students in each grade, by type of school, projected to be served under the grant program.

School Type	PK (3-4)	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Public															
Open-enrollment charter school											62	61	47	51	221
Public institution															
Private nonprofit															
Private for-profit															
TOTAL:											62	61	47	51	221

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Schedule #13—Needs Assessment

County-district number or vendor ID: 188801	Amendment # (for amendments only):

Part 1: Process Description. A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

For general Information Technology ("IT") needs, the District utilizes the following evaluative processes:

- The Student Technology Proficiency Survey, aligned with State standards;

- A Technology Skills Proficiency Assessment designed to evaluate the technology literacy and competency of District staff;

- A Technology Use Survey designed to evaluate the implementation and integration of technology into curricula and instruction; and

- Texas STaR Chart assessments.

- In addition, interviews, focus group sessions, community meetings, strategic consultant analyses, IT and Curriculum Department walkthroughs, and asset inventories were utilized to analyze the current status of technology in the District and determine future needs. Items analyzed included: infrastructure, hardware, software, programs, courses, student achievement, student use of technology, technology resources, staff development, technical support, technology proficiency, and technology use and integration.

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Schedule #13—Needs Assessment (cont.)		
County-district number or vendor ID: 188801		Amendment # (for amendments only):

Part 2: Alignment with Grant Goals and Objectives. List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	Increasing graduation rate.	Extending the school day to focus on state EOC testing.
2.	Reading/mathematics improvement.	Extending the school day to focus on mathematics and reading skills.
3.	Education for teenagers who are pregnant.	Provide homebound students the ability to continue their education.
4.	Dropout recovery.	Assist students who have been out of school for a significant period of time to recover credits in a timely fashion.
5.	Test Preparation	Assist students who are struggling with tests with test preparation online assistance in the days and weeks leading up to the tests.

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Schedule #14—Management Plan	
County-district number or vendor ID: 188801	Amendment # (for amendments only):

Part 1: Staff Qualifications. List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Title	Desired Qualifications, Experience, Certifications
1.	Project Director	Carl Tanton, Director of Instructional Technology and Grants, has 25 years of experience in information technology, with 6 of these as a Director of Technology. In addition, he has been responsible for developing, implementing and evaluating eRate and the Technology Lending Grant; he has long advocated and facilitated technology utilization for students and teachers.
2.	Campus Coordinator	Ms. Becky Pinson, director/principal at the Amarillo campus will serve as campus coordinator for campus.

Part 2: Milestones and Timeline. Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Objective		Milestone	Begin Activity	End Activity
1.	Ensure equitable access and participation among all eligible program participants while maximizing the effective utilization of equipment and resources.	1.	Purchase equipment to be used at least 3 hrs. beyond the school day each wk.	09/01/2014	11/30/2014
		2.	Increase %age of eligible participating students measured by students on all but lowest behavior levels.	09/01/2014	08/31/2015
		3.	Publicize technology events; encourage access & use via PBIS incentives.	09/01/2014	08/31/2015
		4.	Train campus staff in equipment check-out/in procedures and AUP/ISPs.	09/01/2014	11/30/2014
		5.		XX/XX/XXXX	XX/XX/XXXX
2.	Enhance the infusion of digital instructional materials and resources into the instructional practices of participating campuses.	1.	Integrate additional technology projects into classroom instruction.	09/01/2014	08/31/2015
		2.	Increase the # professional faculty/campus development sessions.	09/01/2014	11/30/2014
		3.	Increase use of academic software.	10/06/2014	08/31/2015
		4.		XX/XX/XXXX	XX/XX/XXXX
		5.		XX/XX/XXXX	XX/XX/XXXX
3.	Produce an observable positive effect on the instructional process of the participating campuses.	1.	Increase % of passing grades on CBAs/report cards.	10/06/2014	08/31/2015
		2.	Increase % of students on top behavior levels (campus behavior system & PBIS).	10/06/2014	08/31/2015
		3.		XX/XX/XXXX	XX/XX/XXXX
		4.		XX/XX/XXXX	XX/XX/XXXX
		5.		XX/XX/XXXX	XX/XX/XXXX
		4.		XX/XX/XXXX	XX/XX/XXXX
		5.		XX/XX/XXXX	XX/XX/XXXX

Grant funds will be used to pay only for activities occurring between the beginning and ending dates of the grant, as specified on the Notice of Grant Award.

Schedule #14—Management Plan (cont.)

County-district number or vendor ID: 188801	Amendment # (for amendments only):

Part 3: Feedback and Continuous Improvement. Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The district will be utilizing a method of Process Based Leadership (PBL) that includes the weekly reporting of metrics that will include the dissemination of data related to the Technology Lending Grant. This process includes the requirement of Action Items when metrics fall below the desired level. This information is then passed up and down the chain of command via the same PBL process. At the student level any changes will be communicated to the students and parents by use of direct communication as well as eMail, web page, social media including Twitter.

Part 4: Sustainability and Commitment. Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

We are currently using eRate to upgrade our aging network and will work to coordinate the installation of equipment so that there is no duplication of effort or expense. The same will be a part of the Priority and Focus Schools grant. As part of the Instructional Materials Allotment the district will purchase eBooks as part of a digital library that will be used with the equipment purchased. There will be an allotment of money each year to enhance the library over time.

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	Schedule #15—Project Evaluation	

County-district number or vendor ID: 188801	Amendment # (for amendments only):

Part 1: Evaluation Design. List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Evaluation Method/Process		Associated Indicator of Accomplishment
1.	On-going analysis of utilization logs, student displays, check-out/in logs, student/staff surveys & sign-ins	1.	Increased # hours of instructional tech use per week beyond instructional day.
		2.	Increased percentage of eligible students who participate.
		3.	Publicized events and train students, staff and community.
2.	Analysis of students & staff utilization logs & a correlation analysis of utilization, academic success, improved student engagement	1.	Increased number of technology projects in classrooms.
		2.	Expanded faculty/facility skills in utilization of instructional tech tools.
		3.	Increased use of and growth in academic software.
3.	Analysis of CBA results, grades, & behavior levels in PBIS/facility	1.	Increased passing percentage on CBAs and report cards.
		2.	Increased percentage of students on top (positive) PBIS/facility behavior levels.
4.	Analysis of agendas, minutes, sign-ins, AUP & ISPs, and webpage updates	1.	Document/Analyze number of "hits" to campus web pages.
		2.	Increase in # of school meetings about expanded tech use for students with parents/facility.
5.	Analysis of pre/post perceptions of technology utilization	1.	Increase "tech adoption" documented in pre/post analysis of designed survey.
		2.	Increased positive perception of tech utilization as reported on pre/post survey assessing the perception of tech utilization by parents, staff, & students.

Part 2: Data Collection and Problem Correction. Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The project coordinator will monitor and evaluate the usage logs and checkout logs as described in the evaluation design. These logs will be used to identify and respond to deficiencies in the program and make the necessary adjustments to maintain the program integrity. By monitoring the CBA data and Positive Behavior Intervention Support (PBIS) the coordinator will be able to identify academic and behavioral issues that will determine if a student is being successful in the technology lending program and make the necessary adjustments to keep them on track. By analyzing the pre/post perceptions of the program we may make changes that will make the program stronger going forward.

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 188801	Amendment # (for amendments only):

Statutory Requirement 1: Applicant must describe how it will use funds to implement or enhance a technology lending program to loan students the equipment necessary to access and use electronic instructional materials. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

RMA leverages multiple funding sources to advance its growing effort to expand the school day and school year through technology lending. Focusing on how best to use the assets purchased through grant funds includes the use of the foundational learning management system now in place at all campuses. Increasing teacher understanding of courses offered in that system will also be a focus. Additionally, this learning management system is used to assess student's prior knowledge and prescribe specific work on learning objectives not documented in TEKS course history as identified on their transcripts. Building an electronic information database accessible to students is critical to our efforts. Students must know and understand how their educational goals are built around their prior knowledge and need to accomplish competent skill levels. Beyond the learning management system and support technology needed for students to work remotely, RMA is fully invested in CANVAS, an information portal for students and parents to track progress on grades, attendance and transcript data. This interdependent system of technology is further supported by the teachers and instructional assistants who will modify and accommodate students work as appropriate. Online tutoring and remote assistance is also an integral part of the learning management system, CANVAS and other technologies. A regular schedule of online tutoring times and cell phone support will also be used to make the learning management system effective for all students.

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 188801	Amendment # (for amendments only):

Statutory Requirement 2: If the applicant has already purchased, or is also purchasing, lending equipment through other funding sources such as the Instructional Materials Allotment, the applicant must describe how equipment from all funding sources will be used in a cohesive manner to support efforts to ensure students have dedicated access to a technology device. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Nothing has been purchased to date and eRate, Priority and Focus Schools Grants as well as Instructional Materials Allotment will all be coordinated to insure there are no overlaps or duplication of effort.

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Schedule #17—Responses to TEA Program Requirements

County-district number or vendor ID: 188801	Amendment # (for amendments only):

TEA Program Requirement 1: Applicant must describe how the lending program aligns with existing mission and goals of the public school district or open-enrollment charter school. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

RMA is in the midst of redesigning its entire instructional program in order to leverage technology in a way that extends the school day. Grants currently in the submission stage will be well aligned with district and campus planning documents to emphasize this effort. Essentially, placing technology in the hands of students in order to provide them additional time on our learning management system remains a priority. Supporting this strategy with small group direct instruction, online tutorials and guided practice are the primary methodologies to help at risk students regain traction in terms of meeting graduation requirements and completing credits.

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Schedule #17—Responses to TEA Program Requirements	
County-district number or vendor ID: 188801	Amendment # (for amendments only):

TEA Program Requirement 2: Applicant must describe how it will prioritize campuses with the highest need for a technology lending program. Applicant must also describe how it will ensure access to lending equipment and residential access to the Internet among students who have the greatest need. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

RMA is designed to meet the needs of economically disadvantaged students and those with serious credit deficits when cross-referenced with expected graduation timelines. The priority will be on all students with significant instructional gaps and missing credits. The strategy to extend the school day (and perhaps school year) is built around the idea of creating incentives to complete work previously left unfinished.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 188801	Amendment # (for amendments only):

TEA Program Requirement 3: Applicant must describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

RMA's new focus is on individualizing to meet the specific needs of students by using a common assessment system, common learning management program, uniform instructional practices and appropriate student incentives. As the campus and district improvement plans are amended to emphasize these objectives, grant alignment will include metrics well designed for measuring student growth and success rates.

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 188801	Amendment # (for amendments only):

TEA Program Requirement 4: Applicant must describe how it is using electronic instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Commonality across disciplines is found in the district wide learning management system and use of CANVAS, a student information support portal designed to give live data that drives student decision making and illustrates individual progress in a meaningful way. The deployment of a student support effort designed around self-determination theory requires use of technology and student performance metrics that illustrate growth in skills, acquisition of credits and data that demonstrates student achievement.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 188801	Amendment # (for amendments only):

TEA Program Requirement 5: Applicant must describe professional development for teachers in the use of electronic instructional material that has already occurred or will occur within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation. Note: Any professional development that is provided within the grant period must be provided with non-grant funds. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

RMA schools are very much into an area where few schools have tread in terms of emphasizing the power of live information to drive student investment in learning. Leveraging electronic resources, in class direct instruction and making time for students to engage in guided practice demands an on-going internal staff development effort that focuses on teacher ability to use technology, to create support instruction built around the TEKS and demands rigorous student activities. To that end teacher to teacher instruction, summer training on blended learning and an increased focus on work based skills means training is tailored to the needs of RMA staff as opposed to having RMA staff hunt down and find specific trainings they like, but that may not align well with internal instructional emphasis. Follow up on any summer training will be accomplished during the first three months of the grant period to ensure that teachers can effectively utilize the technology lending program.

TEA Program Requirement 6: Applicant must describe how infrastructure is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

This grant will utilize the district campuses wireless network built with eRate and the Priority and Focus Schools Grant. For the District, this program will provide more opportunities for activities and educational enrichment both inside and outside of the classroom. As part of our charter our students attend school four hours a day, by providing internet access at home and in public areas of the campus the students can work with the Learning Management System (Plato), effectively extending the school day.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 188801	Amendment # (for amendments only):

TEA Program Requirement 7: Applicant must describe a plan for providing Internet access to the homes of students as needed. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Students who have internet access at home will be issued technology lending equipment with wireless network access and students who do not have internet access at home will be issued technology lending equipment with USB WIFI connections provided by AT&T or other wireless service provider.

TEA Program Requirement 8: Applicant must describe how technical support is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The district maintains campus technology with qualified technicians who are assisted by a campus computer club "The Mouse Squad" which is supported through the districts CTE program and affiliated with mouse.org. This grant also includes funding requests for maintenance of damaged equipment and battery replacement. We will also include funding requests for 24/7 online helpdesk support for technology lending equipment.

As a technology-centric District, the IT staff regularly conducts campus visits and utilizes an existing ticketing system to report issues and track resolution. The IT PBL Scorecard also tracks technical issues and their resolution with metrics to ensure the timely resolution of issues. Lingering outstanding issues are reported at the District leadership PBL meeting to guarantee swift resolution. Weekly IT staff meetings will incorporate reports from the District and campus coordinator regarding technical issues and needs. The IT Director will work directly with the District coordinator to guarantee the expedient completion of any technology needs revealed through ongoing grant data collection and meetings

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 188801	Amendment # (for amendments only):

TEA Program Requirement 9: Applicant must describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will be in charge of the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The devices will be maintained in a central, secure location at the Amarillo campus in secure mobile charging carts and will be checked in and out using an electronic log updated in real-time and maintained on the District's Microsoft SharePoint intranet. The campus coordinator will maintain the inventory and report issues to the District coordinator. The Director of Instructional Technology will serve as the District-level coordinator and a campus administrator at each location will be the campus level coordinator. Both the District and campus coordinators volunteered to serve in this capacity and no additional staffing administration fees will be incurred. Participating teachers will be compensated with non-grant funding for additional professional development and employment hours worked for this program.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 188801	Amendment # (for amendments only):

TEA Program Requirement 10: Applicant must describe how it will account for the technology lending equipment according to local policy, including providing insurance if appropriate. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

All of the equipment purchased as part of the technology lending program will be added into the district/campus inventory and associated with the grant that was used for its purchased. This equipment will be maintained according to the district's replacement existing replacement policy which requires that the equipment be purchased with a 3 year replacement warranty and will be maintained for a period of four years before being replaced.

TEA Program Requirement 11: Applicants must describe the development and implementation of a *Technology Lending Agreement* to be signed by parents or guardians of the students and by the student. The agreement must address responsible use and care of the equipment, responsible use of the district's digital resources, and responsible use of the Internet. The agreement may incorporate an existing *Responsible Use Policy* by reference. The Technology Lending Agreement must verify that students receiving Internet access at home have a demonstrated grade level mastery of the Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills (TEKS). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Every student and their parent is required to sign the districts Acceptable Use Policy and Internet Safety Policy. For students participating in the Technology Lending Program a separate Technology Lending Agreement is being developed and will need to be signed by both the student and a parent. As a technology centric district all students are required to demonstrate grade level mastery of the Technology Applications TEKS before they are allowed to work with district technology including but not limited to the learning management systems.

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